

DIETETICS AND HUMAN NUTRITION

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

DISTRIBUTION OF EFFORT FORM

last updated 08.06.2024

All changes to distribution of effort must be submitted in writing to the departmental fiscal officer. Incomplete forms will be returned to the PI and no changes to cost distributions will be made until the completed form is received.

Employee Name: _____

Employee ID: _____ Position: _____

Dates		WBS/Cost Center	Percentage of Effort
Beginning	Ending		

Reason for Effort Change/Benefit to Project:

PI Name

PI Signature

Date

For Business Office Use Only:

Reviewed By _____ on _____
Name Date

CDEM:

New Plan entered on _____ by _____

New Plan approved on _____ by _____

Notes: