

# DIETETICS AND HUMAN NUTRITION

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

# DISTRIBUTION OF EFFORT FORM

All changes to distribution of effort must be submitted in writing to the departmental fiscal officer. Incomplete forms will be returned to the PI and no changes to cost distributions will be made until the completed form is received.

Employee Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_ Position: \_\_\_\_\_

Dates		WBS/Cost Center	Percentage of Effort
Beginning	Ending		

Reason for Effort Change/Benefit to Project:

\_\_\_\_\_  
PI Name

\_\_\_\_\_  
PI Signature

\_\_\_\_\_  
Date

For Business Office Use Only:

Reviewed By \_\_\_\_\_ on \_\_\_\_\_  
Name Date

CDEM:

New Plan entered on \_\_\_\_\_ by \_\_\_\_\_

New Plan approved on \_\_\_\_\_ by \_\_\_\_\_

Notes: