DHN STUDENT TRAVEL AWARD

The DHN Student Travel Award is available to UK DHN graduate and undergraduate students presenting their DHN and nutrition-related work at an academic professional conference. Awards are limited. Applications are accepted on a rolling basis from July 1st through March 1st and those applications received first will be given preference. As such, students are encouraged to submit travel award applications ASAP once accepted for presentation (oral or poster). Travel must occur by the Friday of finals week during the Spring semester (i.e. early May).

Students may apply for a DHN Student Travel Award **up to $500**. Awards in excess of $500 may be considered for international conferences. As part of the application process, students must provide a budget and proof of conference acceptance. Awards may cover costs including travel, lodging, registration, and any other appropriate costs associated with travel to a professional conference. Please note:

1. Travel-related expenses must be in accordance with the University of Kentucky's current travel guidelines.
2. Students must complete a budget request using the template provided.
3. Students will be reimbursed for actual allowable expenses, up to the amount awarded.
4. Students receiving a travel award will be contacted by the DHN business office regarding required documentation and deadlines for submitting receipts for reimbursement.
5. With submission of the Qualtrics application be prepared to upload: 1) the provided budget template, 2) proof of conference acceptance, and 3) a screenshot of an acceptance email, preliminary program including your presentation/poster, or other proof of an accepted oral or poster presentation.

   See next page to complete the BUDGET template.

   Click **here** to access the APPLICATION.

For any questions, please reach out to DHNAdmin@uky.edu.

Applicant:

Conference Details:

Budget

Item	Amount
Registration	
Lodging	
Airfare	
Ground Transportation Taxi, Lyft, Uber, etc	
Rental Vehicle or Mileage Reimbursement	
Parking Airport parking fees, hotel parking fees, etc	
Meals	
Other (please provide detailed description)	
TOTAL EXPENSES	

Please provide the details of any other funding you have received toward this conference: